

CASHMERE SCHOOL DISTRICT #222

JOB DESCRIPTION

<u>Position Title</u>	COVID Coordinator/Health Room Assistant
<u>Definition of Position:</u>	To assist and provide support to School Nurse for all COVID-related tasks.
<u>Immediate Supervisor:</u>	School Nurse
<u>Required Qualifications:</u>	<ul style="list-style-type: none">* Certified Nursing Assistant or equivalent health care experience* Ability to respond calmly in emergency situations* Ability to multi-task and have strong organizational skills* Must be sensitive to needs of all children* Ability to work with and maintain good communication with students, staff and parents* Ability to perform designated tasks within scope of practice* Strong interpersonal skills with positive attitude* Must be able to lift and carry up to 45 pounds* Must be certified in First Aid/CPR* Experience working with children* Experience with computer operating systems* Must be able to maintain good communication with nurse and building administrators* Manage COVID Test Kit/Personal Protective Equipment inventory* High school diploma
<u>Desired Qualifications</u>	<ul style="list-style-type: none">* AA degree or 2 years college
<u>Essential Job-Related Activities:</u>	<ul style="list-style-type: none">* Fulfill requests and duties as assigned
<u>Terms of Contract:</u>	
Salary	As per negotiated agreement
Length of contract	7.0 hours per day/5 days week for the remainder of the 22-23 school year
Leaves/Benefits	As per negotiated contract
<u>Schedule:</u>	Letters of interest and applications accepted through Fast Track

Cashmere School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Title IX Coordinator – Scott Brown, 329 Tigner Rd, Cashmere (509) 782-2914 sbrown@cashmere.wednet.edu

Civil Rights Compliance Coordinator – Glenn Johnson, 210 S Division, Cashmere (509) 782-3355 gjohnson@cashmere.wednet.edu

Section 504/ADA Coordinator – Michelle Christensen, 101 Pioneer Ave, Cashmere, (509) 782-2710

mchristensen@cashmere.wednet.edu

10/20/2022